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| **CLUB** | **BPEC 2020** | **DATE** | JULY 2020 |
| **TYPE OF EVENT** | **BRITISH PRO KART ENDURANCE CHAMPIONSHIP** |
| **VENUE *(INC. CIRCUIT LAYOUT)*** | **VARIOUS TRACKS 2020** |
| **VENUE COVID-19 OFFICER** | **BPEC ORGANISERS –**  **MR R HUTCHINSON &**  **MRS A HUTCHINSON** |  |  |

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| **The COVID-19 Officer ensures that the COVID-19 guidance issued by the Government is respected by event organisers for the BPEC Rounds to go ahead.** |

* **BPEC will apply social distancing as per government guidelines**
* **BPEC will provide guidance to all personnel and members of the public (drivers, parents, mechanics, team members) of which a copy is available to view on the website** [**www.bpeckarting.co.uk**](http://www.bpeckarting.co.uk) **under NEWS.**

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| **CRITERIA** | **EVIDENCE AND COMMENTS** |
| **VENUE**  Has consideration been given to entry and exit points of venue / areas of potential mass gathering? | **Circuit management to advise of COVID-19 circuit requirements, procedures and any rules required that BPEC teams, personnel need to adhere too.** |
| **HYGIENE PRACTICES AND INFORMATION**  Has the venue made additional provisions such as sanitisation stations, PPE and signage? | **All Circuits which BPEC visit will have own requirements which BPEC and its customers will adhere too. BPEC will have a Sanitizing Station situated before pit entrance. BPEC have their own COVID-19 Guidelines set of which all drivers and helpers must obey too when visiting any circuit.** |
| **DOCUMENT CHECKS, SIGNING ON AND BRIEFINGS**  Explain how document checks, signing on and briefings will be held. | **All BPEC Signing on, Scrutineering Cards, Payments will be done ONLINE.**  **A briefing with the Clerk Of Course will take place at each round with social distancing in place – Face Masks will be be asked to be worn when social distancing can not be made.** |
| **RACE CONTROL/RACE ADMIN**  Explain how such space will be staffed including list of personnel and room configuration. | **BPEC will only have 1 personnel in race control with the remaining staff adhering to the COVID-19 guidelines set by the organisers.** |
| **PADDOCK/SERVICE/REFUEL**  Explain how social distancing and / or social gatherings will be respected. | **All teams will be required to set up awnings in the paddock with the required 2 metre distance. Face masks are required to be worn when social distancing can not be adhered too (ie. In eclosed awnings and pits)** |
| **JUDICIAL MATTERS**  Explain how judicial matters will be managed on site. | **Any Judicial Matters arising on race weekend will be refered immediately to the organisers, who will then make the relevant decision to ask the person(s) to leave immediately and wont hesistate to contact the police should this be necessary.** |
| **MARSHALLING/INCIDENTS’ RESPONSE**  Explain how events will be marshalled and incidents responded to safely. | **Events will be marshalled by the said circuit we visiting. All marshalls will sign on with BPEC taking full emergency contact details.**  **All events are covered with a certified Medic with response vehicle.**  **Any incidents are recorded in Medic Book and Insurance Company advised immediately after the event.** |